

## Sheffield Scrutiny Panel Meeting Minutes

**Date:** 14<sup>th</sup> April 2010

**Venue:** Quaker Meeting House, St James Street, Sheffield

**Attendees:** Ruslan Takoogla (RT)  
Joanne Lowe (JL)  
Michelle Cook (MC)  
Darren Hopkinson (DH)  
Billy Khan (BK)  
Aloysius Lolloo (AL)  
Eddie Gill (EG)  
Nick Foster (NF)  
Peter Chapman (PC)  
Andrew Bolland (Chair) (AB)  
Insp Adrian Fox (AF)

### **1. Feedback From Last Meeting**

AB identified feedback which had been received relative to case (K/111850/2009), which had been reviewed at last meeting. The feedback was accepted by the panel. IT was identified that whilst the panel is at an early stage, this demonstrated the process in operation and we will develop further at coming meetings.

### **2. Future Venues**

It was agreed that by the group that a regular venue in the city centre would be the most convenient for future meetings. The Quaker Meeting House was seen to be a suitable possibility.

**Action:** AF to confirm availability of regular venue

### **3. Travel Expenses**

AF identified that he would be bringing a cash float to future meetings to enable payment of expenses. Those wishing to claim expenses should present receipts in order that a claim can be made. This will cover reasonable expenses incurred for travel to meetings. Those travelling by car must present a petrol receipt with an indication of the mileage incurred in travelling to and from the meeting and this will be paid at the relevant rate per mile.

#### **4. Electronic Distribution of Cases**

AF reported that due to data protection issues it would not be possible to distribute cases via email in advance of future meetings as this would involve the use of unsecure emails. Equally it would not be possible to distribute by post. AF identified that in future all paperwork distributed would be numbered and must be returned to himself, at the end of the meetings.

#### **5. Case Reviews**

K73309 /2009 – Reviewed and no issues identified

K88864 /2009 – No Victim Impact Statement present

K75285 /2009 – No additional statements available, Availability of CCTV, Information re linked case (when were suspects arrested), Question decision of custody sergeant re release without charge.

K86580 / 2009 – More information required regarding CCTV in clothing department and use of city centre CCTV

**Action:** AF to present responses at next meeting

#### **6. AOB**

Discussion took place regarding attendance at future meetings. AB identified that he would contact all people who had expressed a wish to be part of the scrutiny panel process in order to reconfirm their membership. Additionally consideration will be given to providing training regarding case paperwork to those that wish to maintain their membership of the panel but as yet have not attended a meeting

**Action:** AB to confirm membership of panel members

#### **7. Date and venue of next meeting to be confirmed.**

**Andrew Bolland**  
**Operations Team Leader**  
**Stop Hate UK**